

CODE320
Spring 2026
In Person

Days: MW
Time: 3:00-4:15 pm
Location: Peck Hall
1405

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Instructor: XXX

Email: XXX

Hello everyone! My name is XXXXXX XXXXXX I study XXXXX, and I'm excited to work with you all this semester!

Office Location: Peck 3205

Available Hours: XXXXX

EDIT: I will respond to any email or Microsoft Teams message within 48 hours, and often very quickly if you reach out before 7:00pm. If you do not receive a response within this timeframe, please send another message, as your original may have gone to spam. There is no such thing as a stupid question, so never be afraid to reach out!



Course Description

Students complete a public-facing digital collaborative project to explain problem and propose solutions; outcomes incorporate scrollytelling elements.



Welcome

Over the last three semesters, you've studied your problem from multiple perspectives and implemented a plan. Now you will combine what you've learned into published final contributions you share with your partner and other stakeholders. Your own thinking may have shifted dramatically from where we began, and understanding your problem in a broader context will require reframing and additional research. As you finish up your work and create two contributions for a variety of audiences, you will use cultural remix, graphic design, creative non-fiction, and data visualization to make your analysis vibrantly clear.



Course Goals

- Create polished, usable contributions for stakeholders that bring together all of your research and the work you completed during your implementation semester.
- Develop a dissemination plan and share your work with multiple audiences.
- Reflect on your work to consider what you have learned and how you will continue to develop in relationship to the project.

Important Links

[Blackboard](#)-Find readings and resources and examine my feedback on your work
[SIUE ePortfolio](#)-Find resources and links to you and your classmate's sites

Major Assignments



Reflections

5@300-500 words



Emplace Contributions

2 length/format varies

Reflections are 300-500 word papers where you reflect on an aspect of the course and your own work.

Emplace contributions are public-facing documents that showcase present and past work for a specific community audience.



Dissemination Plan and Execution

Your dissemination plan will include an overview of 2-3 places you plan to share your work, as well as the actual execution of the plan.



Author Bio

A brief professional bio that describes your background, work, and career aspirations.



Final Presentation

A presentation that showcases you and your group's *Emplace* contributions, dissemination, and reflections about CODE 320

Course Schedule

I will post any schedule changes to this document weekly on Blackboard, and I'll also send reminders about weekly assignments using Blackboard announcements. This course will normally run with a full-class discussion on Mondays and individual group work on Wednesdays.

Assignment descriptions are available on Bb; written assignments are due on ePortfolio by 11:59 pm the night before their assigned class.

Date	Class Activity	Assignments
Week 1 Mon. Jan 12	<ul style="list-style-type: none"> Syllabus Community norms Time to discuss ePortfolio and work on introduction 	Due Wednesday, Jan 14 in class <ul style="list-style-type: none"> Prep mini-presentation discussing the work you have completed and ideas for contributions in this class
Wed. Jan 14	<ul style="list-style-type: none"> Groups give informal 2-5 min presentations about their work Class discusses group and individual <i>Emplace</i> contributions 	Due Sunday, Jan 18 at 11:59 pm <ul style="list-style-type: none"> Complete ePortfolio introduction and goals
Week 2 Mon. Jan 19	Martin Luther King Jr. Holiday - No classes	

Date	Class Activity	Assignments
Wed. Jan 21	<ul style="list-style-type: none"> Instructor meets with students about ePortfolios Small Group Work: Develop a list of individual contributions based on feedback from presentations and stakeholder needs 	<p>Due Sunday, Jan 25 at 11:59 pm</p> <ul style="list-style-type: none"> Submit group plan for all <i>Emplace</i> contributions, on Bb Explore Emplace website
Week 3 Mon. Jan 26	<ul style="list-style-type: none"> IRIS Center visit about <i>Emplace</i> Workshop with another group to discuss ways to re-envision work and imagine new audiences 	<p>Due Tuesday, Jan 27 at 11:59 pm</p> <ul style="list-style-type: none"> Submit revised ePortfolio goals, if necessary
Wed. Jan 28	<p>Small Group Work: Begin the process of reshaping, polishing, and revising the different pieces of the group contribution. How are you going to revise your work? What secondary sources will you explore to bolster your research? Who are you writing for and how will that impact your revisions?</p>	<p>Due Sunday, Feb 1 at 11:59 pm</p> <ul style="list-style-type: none"> Submit Reflection #1 on Bb Read Dissemination in Community-Engaged Research: Guidelines for Practice
Week 4 Mon. Feb 2	<ul style="list-style-type: none"> Dissemination – what is it, and why does it matter? Determine audience for <i>Emplace</i> contributions Research and brainstorm dissemination beyond <i>Emplace</i> 	
Wed. Feb 4	<p>Small Group Work: Complete dissemination plan; continue working on the group contribution for <i>Emplace</i></p>	<p>Due Sunday, Feb 8 at 11:59 pm</p> <ul style="list-style-type: none"> Submit dissemination plan (group) on Bb Submit Reflection #2 on Bb Read selection from <i>Eats, Shoots & Leaves</i>, Bb
Week 5 Mon. Feb 9	<p>Writing workshop day #1: grammar, structure, and mechanics</p>	
Wed. Feb 11	<p>Small Group Work: Continue drafting group project write-up for <i>Emplace</i> for target dissemination audiences</p>	<p>Due Sunday, Feb 15 at 11:59 pm</p> <ul style="list-style-type: none"> Submit draft of group <i>Emplace</i> contribution (group) Read Glance at Genre
Week 6 Mon. Feb 16	<p>Writing workshop day #2: audience, genre, and style</p>	
Wed. Feb 18	<p>Small Group Work: Research Team Faculty Visit (provide additional feedback on dissemination plan, group contribution for the <i>Emplace</i> website)</p>	<p>Due Sunday, Feb 22 at 11:59 pm</p> <ul style="list-style-type: none"> Watch Process Feedback With a Strainer, Not a Sponge

Date	Class Activity	Assignments
		<ul style="list-style-type: none"> Find a model that is similar to the individual contribution you plan to make and bring to class
Week 7 Mon. Feb 23	<ul style="list-style-type: none"> Discuss giving/receiving feedback; opportunities and challenges Share models in small groups, get feedback on how individual contributions can learn from model 	Due Tuesday, Feb 24 at 11:59 pm <ul style="list-style-type: none"> Submit Reflection #3
Wed. Feb 25	Small Group Work: Community Partner Teams Call; provide additional feedback on dissemination plan, group contribution and individual contributions	Due Sunday, Mar 1 at 11:59pm <ul style="list-style-type: none"> Read "How to Read" from <i>You Can't Make This Stuff Up</i> (pp. 100-106), Bb
Week 8 Mon. Mar 2	Writing workshop day #3: reading like a reader and a writer as a means to reshaping, revising, and polishing	
Wed. Mar 4	Small Group Work: Apply feedback on group contribution for <i>Emplace</i> and begin creating, reshaping, revising, and/or polishing work for your individual contribution	Due Sunday, Mar 8 at 11:59 pm <ul style="list-style-type: none"> Submit final group contribution on ePortfolio Submit Midterm Portfolio
Week 9 - March 9-13 Spring Break - No classes		
Week 10 Mon. Mar 16	No Class-ePortfolio Meetings	
Wed. Mar 18	Small Group Work: Continue creating, reshaping, revising, and/or polishing individual contribution	Due Sunday, Mar 22 at 11:59 pm <ul style="list-style-type: none"> Submit Reflection #4 Review an SIUE Research Guide for a topic related to your individual contribution and bring 1-2 potential sources to class
Week 11 Mon. Mar 23	<ul style="list-style-type: none"> Secondary research recap: where to look, when to cite, etc. Review potential sources for relevance, validity, etc. 	
Wed. Mar 25	Small Group Work: Continue creating, reshaping, revising, and/or polishing individual contribution	Due Sunday, Mar 29 at 11:59 pm <ul style="list-style-type: none"> Submit draft of individual contribution to Bb Read Professional Bio Writing 101
Week 12 Mon. Mar 30	<ul style="list-style-type: none"> Discuss purpose of professional bios Discuss how to adapt professional bios for different audiences 	Due Tuesday, Mar 31st at 11:59 pm <ul style="list-style-type: none"> Submit <i>Emplace</i> author bio to Bb Update ePortfolio bio

Date	Class Activity	Assignments
Wed. Apr 1	<ul style="list-style-type: none"> ● Small Group Work: Research Faculty Visit (review individual contributions) 	Due Sunday, Apr 5 at 11:59 pm <ul style="list-style-type: none"> ● Read The Science of What Makes People Care
Week 13 Mon. Apr 6	<ul style="list-style-type: none"> ● How can you apply the tips from the reading to your individual contribution to make them appealing to potential audiences? ● What specific revisions do you plan to make relating to these ideas? 	
Wed. Apr 8	<ul style="list-style-type: none"> ● Small Group Work: Community Partner Teams Call (share current progress and seek feedback based on audience) 	Due Sunday, Apr 12 at 11:59 pm <ul style="list-style-type: none"> ● Ensure your Miro Board account is still functional for Monday's class!
Week 14 Mon. Apr 13	<ul style="list-style-type: none"> ● Miro Board/Discussion ● How is all of your work in CODES (and beyond!) interconnected? ● How might this interconnectedness feed into individual contributions? 	
Wed. Apr 15	<ul style="list-style-type: none"> ● Small Group Work: Continue creating, reshaping, revising, and/or polishing individual contribution 	Due Sunday, Apr 19 at 11:59 pm <ul style="list-style-type: none"> ● Submit dissemination draft
Week 15 Mon. Apr 20	<ul style="list-style-type: none"> ● Small Group Work: Continue creating, reshaping, revising, and/or polishing individual contributions based on feedback 	Due Tuesday, Apr 21 at 11:59 pm <ul style="list-style-type: none"> ● Watch Good Presentation VS Bad Presentation
Wed. Apr 22	<ul style="list-style-type: none"> ● Small Group Work: Presentation prep; continue reshaping, revising, and polishing individual contribution based on feedback 	Due Sunday, Apr 26 at 11:59 pm <ul style="list-style-type: none"> ● Submit slides draft on Bb ● Submit final individual contribution on ePortfolio ● Submit Reflection #5
Week 16 Mon. Apr 27	<ul style="list-style-type: none"> ● Small Group Work: Continue working on final presentation, apply feedback 	Due Tuesday, Apr 28 at 11:59 pm <ul style="list-style-type: none"> ● Disseminate your work and submit screenshot of proof on Bb ● Submit final presentation on Bb
Wed. Apr 29	<ul style="list-style-type: none"> ● Presentation practice run 	Due Sunday, May 3 at 11:59 pm <ul style="list-style-type: none"> ● Complete final ePortfolio
Friday, May 1	Final Presentations at SIUE Undergraduate Scholars Showcase Save the date now!!!!	

Your ePortfolio and Your Grade

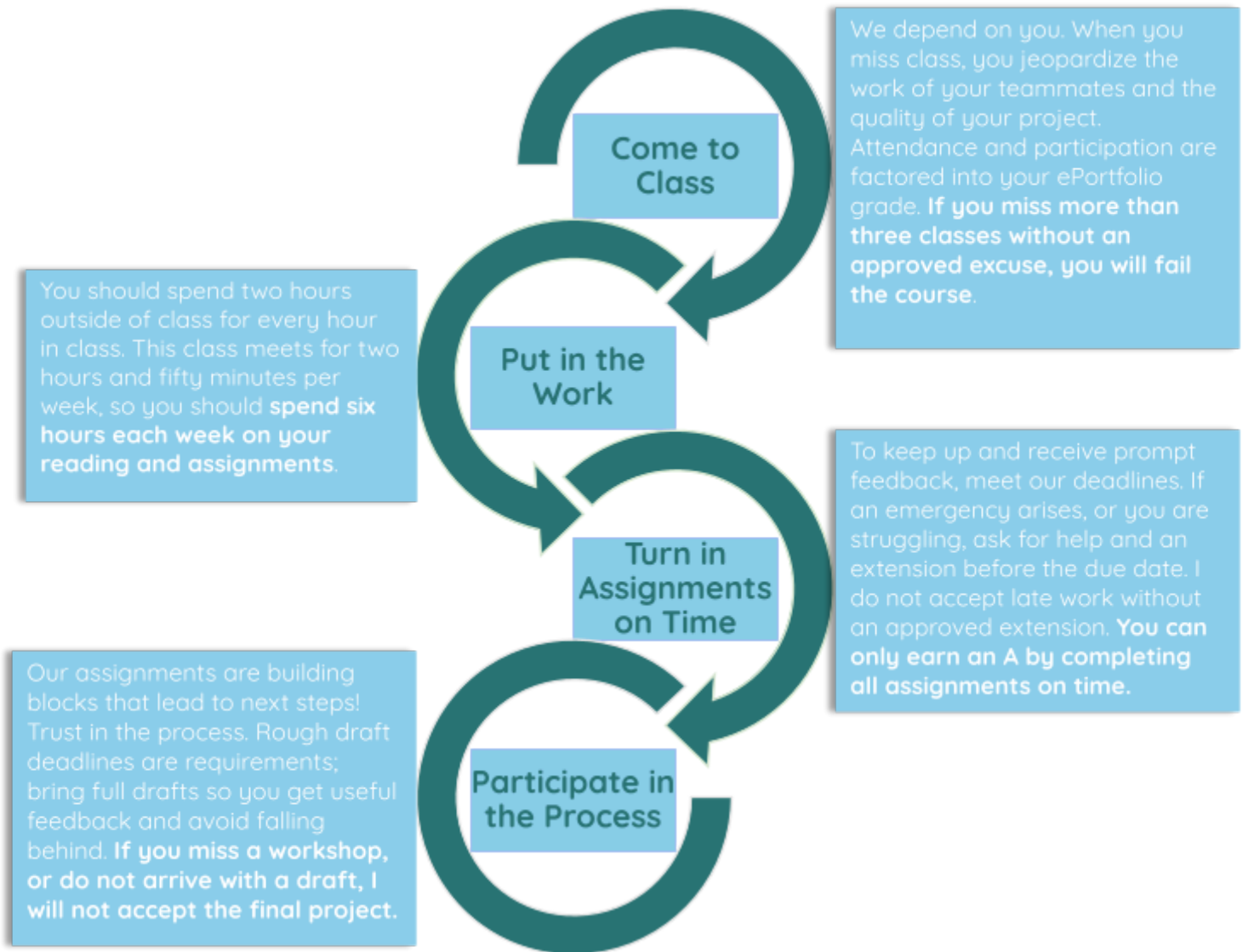
We will use an ePortfolio with examples of your work to give you ownership over your learning. You set goals for the course and choose the corresponding grade you plan to earn. If you achieve your goals and meet participation expectations, you will earn your chosen grade.

- 1** In your ePortfolio, you will describe what you want to learn and what you'll do to gain your knowledge by identifying five goals based on the [CODES Learning Outcomes](#). You decide how much weight you want to give to each goal.
- 2** Add examples of your learning to your ePortfolio right away. You need one example for each 5% of your grade. The smallest ones are the best: images of a paragraph rewrite or the timestamp of an excellent video transition. I will give you rubrics and comments on your work, so choose examples that show how you applied feedback.
- 3** At midterm, you will complete a summary reflection and meet with me to discuss your progress toward your planned grade. We may decide you'll need to adapt your ePortfolio to achieve your goals by semester's end.
- 4** You will complete a final reflection, and I will assign your final grade based on how well you demonstrated your learning in the ePortfolio. You also must meet those basic expectations of class participation and citizenship to earn the grade you want.

Participation Expectations, or to Earn an...

- | | |
|----------|---|
| A | <ul style="list-style-type: none">● Misses two classes or fewer, or makes up excused absences● Misses no CODES & College labs, makes up excused absences● Completes all readings on time and annotates them thoroughly● Contributes deeply to discussions● Meets all assignment and draft deadlines or has approved extension● Work shows engagement, care, effort, and growth● Abides by the CODE of Conduct and classroom norms |
| B | <ul style="list-style-type: none">● Misses three classes or fewer, or makes up excused absences● Misses one or fewer CODES & College labs, or makes up excused absences● Completed and annotates most readings● Often participates in discussion● Meets all assignment and draft deadlines or has approved extension● Work shows care, effort, and growth● Abides by the CODE of Conduct and classroom norms |
| C | <ul style="list-style-type: none">● Misses four classes or fewer, or makes up excused absences● Misses two or fewer CODES & College labs, or makes up excused absences● Completes most readings● Sometimes adds to discussion● Completes all major assignments, meets most draft deadlines, and turns in x● Meets minimal expectations on assignments; shows some growth● Abides by the CODE of Conduct and classroom norms |

How to Succeed in this Class



Need Some Additional Support?

Access

Seek accommodations for your classes when faced with life impairments

Counseling

Make a mental health appointment and sign up for the online service, Timely Care

Learning Support

Visit the writing or tutoring centers for help with your coursework

Writing Tools

I suggest downloading Microsoft Office to your computer and using that to write drafts, or, better yet, start on paper! Getting used to the professional technologies and workflows of college can be a challenge, so ask if you need help! Create a digital folder for each of your courses and organize files by assignment name; save them on your computer or a cloud file. Save versions by adding the date to the end (e.g. CODE320_Reflection1_202601011.docx). Upload your assignments to your ePortfolio so you can link to them as examples of your work. Do NOT draft in WordPress though!

My Feedback

EDIT: Our assignment sheets include a rubric to help you understand expectations. I provide extensive feedback via email, using the Track Changes feature in Microsoft Word (we will go over how to see these in class). I only mark and explain grammatical errors the first time they appear. In Blackboard, I have a rubric for each assignment. Read the email feedback and the rubric; use them to revise! **You can always submit a new version of an assignment on the ePortfolio as an example of your growth and development—let me know when you do this, and I will provide new feedback as well as a new rubric score!** THAT is the way to a stellar grade in this class.

Policies



CODE of Conduct

When you accepted your scholarship, you agreed to the [CODE of Conduct](#). The CODE of Conduct requires you to practice justice, equality, and compassion in your interactions with other students, SIUE faculty and staff, and members of the community with whom we interact. Be open to conversation, acknowledge and appreciate cultural differences, and try to assume the best intentions of others. The CODE of Conduct also asks you to dedicate your time to learning for learning's sake. Just like in our community interactions, the classroom is a place of collaboration and trust. Do your part to help our classroom community thrive. Push yourself to try hard things, approach your work with interest and curiosity, and interact with others with an open heart and mind.



Use of Devices

As a CODE Scholar you are forming a digital identity and seeking to understand your role in a culture that takes shape through face-to-face and digital interactions. Good digital citizens devote their attention to the right people, things, and tasks at the right times. When you are in class and your classmates or your instructor require your attention, focus on them with earbuds and headphones off, phones off, and laptops closed. If you are doing collaborative work that requires technology, then you may have computers or phones out. Be savvy (and respectful enough) to know the difference. Also, show empathy and care to members of our CODES community in all digital environments by not making fun of, bullying, or disrespecting students or faculty on messaging platforms or social media.



Plagiarism and Academic Integrity

Plagiarism is the use of another person's words or ideas without credit. A project with your name on it signifies that you are the author—that the wording and ideas are yours, with exceptions indicated by quotation marks and citations. You should adhere to MLA, APA, or Chicago guidelines to avoid plagiarizing. In the [Academic Dishonesty Policy](#), SIUE specifically states that: “The University recognizes plagiarism as a serious academic offense. Plagiarism, the act of representing the work of another as one's own, may take two forms. It may consist of copying, paraphrasing or otherwise using the written or oral work of another without acknowledging the source, or it may consist of presenting oral or written course work prepared by another as one's own.”

Students who plagiarize are in danger of failing the course and will be reported to the Provost's Office—no exceptions.



Artificial Intelligence

EDIT: AI is not appropriate when an assignment's goal is to help you develop skills of reflection and critical thinking—this encompasses every assignment in this course! Using AI to complete assignments without permission falls under the university's academic dishonesty policy. **If you use AI without permission, your assignment will not be accepted, and you will be reported to the Provost.**



Late or Missed Assignments

EDIT: To stay on schedule, receive prompt feedback, and be successful, it is important you prepare outside of class. You will have readings, videos, and activities to complete outside of class that will prepare you for collaborative, activity-based in-class work. Each assignment builds on the one before it, so falling behind jeopardizes all your future work. **If an emergency arises, or you are struggling with an assignment, I will consider an assignment extension with at least 24 hours advanced notice. I will not, however, accept late assignments without an approved extension request.**



Additional University Policies and Resources

Visit this [resource site](#) for current University services related to:

- Regular and Substantive Interaction
- Recordings of Class Content
- Diversity and Inclusion
- Pregnancy and Newly Parenting Policy
- Services for Students Needing Accommodations (ACCESS)
- Academic and Other Services (Library, Academic Success, Tutoring, etc.)
- Cougar Care
- Student Success Coaches